

# Minutes -- UTBA Coordinating Committee

7 p.m. November 24, 2020

## Virtual Meeting

Present: Jennifer, Michelle, Luci, Marion, Henry, Mary, Daniel, Fran, John, Melanie, Renée

1. **The Agenda was approved** as written.
2. **The October 20 Meeting Minutes were approved** as written.
3. **Membership and Finances:**
  - a. Melanie reported that we have **\$4606 bank balance** as of today.
  - b. We have **one new member** since last meeting, bringing the **total to 66 members**.
  - c. Melanie has not been able to connect with the bank yet re putting some of our funds into GICs.
4. **Review of UTBA November Meeting:**
  - a. Luci reported that the November meeting went well. The Fair Fields apiary tour presentation went on too long. **About 18-20 people participated** in the meeting. Luci suggested we ask UTBA members if they feel we are bombarding them.
  - b. Michelle liked the apiary presentation and feels these kinds of presentations are community building. She also indicated that Henry's BQT session at the beginning of the last two meetings was enjoyable.
  - c. Henry agreed with Michelle and added that he thought we should record all the meetings and make them available. Luci said one speaker did not want her presentation recorded.
5. **Membership Survey:**

Henry presented a draft membership survey. It was discussed at length, and a number of suggestions were made for amending the order and wording of some questions and for

added questions. Henry agreed to finesse the wording and to make the survey available for sending out on **Sunday, November 29.**

**6. December Meeting:**

It was agreed that we needed information from the survey in order to go ahead with the planning meeting, originally scheduled for December 1<sup>st</sup>. It was agreed instead:

- a. To make the December meeting a general year-end discussion around the theme “How was your Beekeeping Year?”**
- b. And to postpone the planning meeting until January** when the CC would have more information on suggested topics, speakers, and types of presentations/discussions desired by members.

**7. January Meeting:**

- a. Marion was preparing to invite a speaker for January, but needed agreement on a meeting date. Typically, UTBA meets on the second Tuesday in January because U of T is closed on the first week. Because of the decision to hold the planning meeting in January relieves Marion of the necessity to find a speaker for that month.
- b. The January planning meeting of the UTBA will be held on January 12<sup>th</sup>.**

**8. Coordinating Committee**

- a. It was agreed that the January meeting should also **include a discussion about the membership of the Coordinating Committee.**
- b. Michelle agreed to serve as Acting Chair for the next CC meeting,** and will prepare an agenda for that meeting. She **urged CC members to recruit a new Chair for 2021.**<sup>1</sup>
- c. Renée agreed to serve as Secretary.**

**9. Next CC Meeting: 7:00 p.m. January 5, 2021**

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<sup>1</sup> Note: Michelle has since agreed to serve as Acting Chair until UTBA is able to meet again in person.